

## Uploading – Editing Flip Video

1. Insert Flip Video Camcorder into USB port (only goes in one orientation)
2. In a moment or two, the FlipShare video program automatically launches.
3. In the left hand column are list of places where your videos can be. The two major divisions are camcorder and computer.
4. Clicking on either section will expand that section and show its contents in the main FlipShare window.
5. You can control how the videos show in this main window by clicking on any in a three icons (when you hover mouse over them, their tooltips say, list, thumbnails and One) The Thumbnail menu has a number of settings for how large your thumbnails are, affecting how many are visible in the window without scrolling.

### **To transfer videos from Camcorder to the computer:**

1. Click on the Camcorder section in the left hand column. (Thumbnails of your videos will show up in the main window area.)
2. Select the videos you wish to copy from the Camcorder to Computer.
  - a. If you want to select more than one, click on the first one, then hold the control key down while you click on the subsequent videos you would like to add.
3. There is a row of action buttons at the bottom of FlipShare window. The leftmost button says “Save to computer” When you click on it, a dialog box comes up, telling you where they will be saved (typically a folder with the current month/Year). The dialog box will also ask if you want the videos deleted from the camcorder once they are safely copied to the computer.
4. Once the videos are copied to the computer, you can optionally disconnect the flip camera.

### Editing a video. (trimming)

1. In the bottom right hand corner of each video is a little scissors icon. When you click on that, a trim window appears, with sliders at the endpoints. You can move these sliders back and forth to determine the starting and ending points of this video segment. (Note: the original video is not destroyed, just different beginning/endpoints are demarcated.)
2. Once you have selected your endpoints you can play the trimmed version for review.
3. If you like what you see, you can
  - a. Click “save” – will save the original video with endpoints demarcated.
  - b. Click “save as” – will save a copy of the video with the ends actually trimmed off

4. When done with trimming, close the trim window by clicking on the close box.

How to extract a still photo from a video:

1. Select the video you want.
2. Drag the sliding shuttle to the position in the video where you'd like to capture a snapshot.
3. Once the video is stopped at that scene, click the "Snapshot" button (on the bottom row) – then a snapshot window appears.
4. Click on "Save Snapshot" and then a "Save Snapshot File" window appears. Navigate to the folder where you want to store the snapshot, give the photo a filename, then click the "Save" button.
5. You are taken back to the Snapshot window, which you may close or drag the slider to find another place where you want to take another snapshot.

How to make a movie from a selection of videos

1. Click the "Movie" button on the bottom row – a "Create Movie" window appears
2. Drag videos into this window in the order you want the scenes to be in. (You can rearrange the order by dragging the videos to a different place in the sequence at any time.)
3. Once all your video segments are in the order you want, Click the NEXT button at the lower right of the "Create Movie" window.
4. Now you have the option of adding title & credits (Simple instructions on screen)
5. Click NEXT
6. Have options for adding music
7. Click NEXT
8. Name the movie. Click Create movie.

How to upload a movie to YouTube

1. Click "My Movies" in the left column of the FlipShare window. Your movies appear in the main FlipShare window.

2. Select the movie you want to upload
3. Click the “online” button (looks like a little globe)
4. Then the “Share Online” window opens up
5. Select the YouTube option. Click Next
6. If prompted, enter the YouTube Username and Password, then click login
7. A copyright notice comes up. Select the “Public” Button
8. Click on the “Share” button at the lower right corner of the “Upload to YouTube” window.
9. This could take a while depending on length of movie and connection speed. In the lower left corner is a (too) small progress bar that displays how far along the upload is.
10. When the upload is done, the message in place of the progress bar say “Return to Browser”
11. If you want, open a browser window and check that your new video is on YouTube (on the Iliada folder at the top of the browser, select “YouTube – My Videos.”)

#### Adding photos to Flickr.com

1. Open Firefox
2. In the Iliada folder, select “stagesoftom’s Photosets on Flickr”  
This will take you to your photosets on Flickr.
3. You may need to sign in. Click the sign in link and enter your username and password
4. You will go to the Flickr start page. In the upper right corner, click on the blue link saying “Upload Photos and Videos.”
5. You go to the upload to Flickr page. And click on Step 1 – Choose photos and videos.
6. It will open a file selection window on your PC (most likely set to the last folder that you uploaded photos to Flickr from.
7. Select the photo (or photos) you would like to upload and click the “Open” button.
8. You are returned to Flickr. The page shows a list of the photos you selected. Now you can select your privacy setting. (Leave it “public”)
9. Click on the big pink button that says “Upload Photos and Videos” – You will see progress bars for each photo being uploaded. When they are all done you will get a green checkmark saying “Finished” and a link for adding descriptions.

10. Add titles (optional)
11. Choose a set to add these photos to, or create a new set.
  - a. If you create a new set, you will be prompted to add a title and description for the set.
  - b. Click the blue “Create Set” button
12. Click the Save button – takes you to the “Your Photostream” page. From there you can do more editing or organizing of your photos.

#### Creating a Flickr slideshow from one of your photo sets

1. From the Iliada folder, select “stagesoftom’s photosets on Flickr”
2. Select the set you want to present as a slide show.
3. A Flickr page for that set appears. In the upper right hand corner, click on slide show – and the slideshow automatically starts.
4. When it stops, a “Share” button will appear in the middle of the screen (or you can stop it by clicking on the pause button in the lower left corner – and then a “share” link appears in the upper right corner.)
5. Click the share link or button and then continue via the instructions in the “posting a slide show to blogger” document.